## INVITATION TO BID ADDENDUM

STATE OF LOUISIANA

DIVISION OF ADMINISTRATION
OFFICE OF STATE PURCHASING

====> VENDOR NO. :

 SOLICITATION:
 2239768

 FILE NO.:
 R12051N

 OPENING DATE:
 06/09/10

VENDOR NAME AND ADDRESS

<-FOLD

FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID.

BIDS WILL BE PUBLICLY OPENED:

JUN 09, 2010 10:00 AM

**PURCHASING AGENCY NO.: 107001** 

## **RETURN BID TO**

10:00 AM 2239768 06/09/10 R12051N

OFFICE OF STATE PURCHASING OFFICE OF STATE PURCHASING POST OFFICE BOX 94095 BATON ROUGE, LA 70804-9095

BUYER : JANA BRAUD
BUYER PHONE : (225) 342-8036
DATE ISSUED : 05/11/10
REQ. AGENCY : 402000

LOUISIANA STATE PENITENTIARY
- 402-10018

AGENCY REQ. NO. : 402-1001 ISIS REQ. NO. : 1332109

VENDOR PHONE

FISCAL YEAR : 11
CLASS/SUBCLASS : 96172
SCHEDULED BEGIN DATE : 07/01/10
SCHEDULED END DATE : 06/30/11

T-NUMBER

TRANSCRIPTIONIST SERVICE (911) - LSP

LOUISIANA STATE PENITENTIARY

EXTEND BID OPENING DATE MAY 27, 2010 ADDENDUM NO. 01

YOUR REFERENCE IS INVITED TO SOLICITATION NUMBER 2239768, FILE # R 12051 N, WHICH IS SCHEDULED TO OPEN AT 10:00AM, ON JUNE 2, 2010, FOR TRANSCRIPTIONIST SERVICE-LPS.

THE FOLLOWING CHANGES ARE TO BE MADE TO THE REFERENCED SOLICITATION:

BID OPENING DATE CURRENTLY SCHEDULED FOR JUNE 2, 2010.

BID OPENING DATE IS EXTENDED, NEW DATE IS JUNE 9, 2010

BID OPENING DATE HAS BEEN EXTENDED TO ALLOW TIME TO RESPOND TO THE QUESTIONS RECEIVED.

FOLD->

IS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: IF YOU HAVE ALREADY SUBMITTED YOUR BID AND THIS ADDENDUM DOES NOT CAUSE YOU TO REVISE YOUR BID, YOU SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM BY IDENTIFYING YOUR BUSINESS NAME AND BY SIGNING WHERE INDICATED. YOU MAY RETURN THIS ACKNOWLEDGEMENT BY MAIL TO: OFFICE OF STATE PURCHASING, PO BOX 94095, BATON ROUGE, LA 70804-9095, BY HAND DELIVERY TO: OFFICE OF STATE PURCHASING, 1201 NORTH 3RD ST, CLAIBORNE BLDG STE 2-160, BATON ROUGE, LA, 70802 OR BY FAX TO: (225)342-8688. THE STATE RESERVES THE RIGHT TO REQUEST A COMPLETED ACKNOWLEDGEMENT AT ANY TIME. FAILURE TO EXECUTE AN ACKNOWLEDGEMENT SHALL NOT RELIEVE THE BIDDER FROM COMPLYING WITH THE TERMS OF ITS BID.

| VENDOR PHONE NUMBER: FAX NUMBER: | TITLE | DATE |
|----------------------------------|-------|------|
|                                  |       |      |

SIGNATURE OF BIDDER (MUST BE SIGNED)

| SOLICITATION AMENDMENT TEXT  | INVITATION TO BID   |           |
|--|---|-----------|
| NUMBER: 2239768  OPEN DATE: 06/09/10 TIME: 10:00 AM  T-NUMBER:   | BIDDER:   | PAGE<br>2 |
| ADDENDUM ACKNOWLEDGED / NO CHANGE  | ES:   |           |
| FOR: BY:   |   |           |
| REQUIRES YOU TO REVISE YOUR BID, IDENTIFY YOUR BUSINESS NAME AND SECOND DELIVERED PRIOR TO BID OPENING BY PO BOX 94095, BATON ROUGE, LA 7080 OFFICE OF STATE PURCHASING, 1201 STE 2-160, BATON ROUGE, LA, 70802 BID OPENING DATE, AND TIME ON THE PROPER IDENTIFICATION, OR BY FAX | NORTH 3RD ST, CLAIBORNE BLDG R AND INDICATE THE FILE NUMBER, R OUTSIDE OF THE ENVELOPE FOR TO (225) 342-8688. ELECTRONIC R NOT BEING ACCEPTED AT THIS TIME.  WING SHALL NOT BE CONSIDERED AND |           |
| FOR: BY:   | <del> </del>  |           |
|  |   |           |